222 NORTH FREDONIA SUITE 208 LONGVIEW, TEXAS 75601 903.704.4586 1.877.874.8093

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QUESTIONNAIRE FOR CORPORATE EMPLOYEES/EMPLOYERS

NAME	
(last, first, middle) MARITAL STATUS	
NAME OF SPOUSE	DATE OF MARRIAGE
(last, first, middle)	
CITY/PROVINCE/COUNTRY OF BIRTH	
(You)	(Spouse)
DATE OF BIRTH (month/day/year)	
(You)	(Spouse)
COUNTRIES OF NATIONALITY	
(You)	(Spouse)
DATES AND COUNTRIES OF BIRTH OF CHILDREN	
U.S. SOCIAL SECURITY NUMBER (if any)	
FOREIGN ADDRESS	
U.S. ADDRESS (if any)	
PHONE NUMBER	
FAX NUMBER	
PRESENT OR LAST POSITION	
Name of employer	
Address of employer	
Job Title	
Occupational Title of person to whom you report	
Date employment began	

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Date employment ended (if applicable)						
Number and job titles of people sup	pervised					
PREVIOUS ENTRIES TO U.S. Year of Entry (if in U.S., list present entry first)	Length of Stay	Type of Visa	Expiration of Visa Status (if in U.S. presently)			
Name of Proposed U.S. employer						

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Documents to Be Provided by Employee

Curriculum Vitae or Résumé

Degrees and Diplomas (and transcripts, if available)

Any U.S. Immigration Documents for you and your spouse—Copies of passport, I-94 card, IAP-66 Forms, Approval Notices, etc.

Detailed description of work performed during last three years (attach)

Please answer the questions below completely, in order that we may accurately advise you on documents you will need to present in order to be issued a visa for the United States. Please copy this form and complete it for each member of the family who will be traveling to the United States.

Name	Any ot	Any other Names Used (e.g., maiden)		
Passport Number	Issue Date	Expiration Date		
Color of Hair	Color of Eyes	Complexion		
Height	Marks of Identification			
Have you ever applied for a Unite	d States visa before, whether nonimmigrant (tempo	rary) or immigrant (permanent)? YES "NO "		
If yes, where?	When?	What type		
Visa was 🔲 ISSUE	ED DENIED			
Has your United States visa ever b	peen cancelled?			
If yes, where?	When?	By whom?		
U.S.? Has anyone ever filed an immigra	nt visa petition on your behalf? YES NO)		
Are any of the following in the U.S. permanent resident, U.S. citi. Husband/Wife		dicate that person's status in the U.S., <i>i.e.</i> , studying, working, Brother/Sister		
Father/Mother	Son/Daughter			
Please list the countries where you	a have lived for more than 6 months during the past	5 years. Begin with your present residence.		
Countries	Cities	Approximate Dates		

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Are any of the following applicable to you? (A YES answer does not automatically signify ineligibility for a visa, but if you answered YES to any of the above, please discuss this issue with us as promptly as possible.)		
Have you ever been afflicted with a communicable disease of public health significance, a dangerous physical or mental disorder or been a drug abuser, or addict?	☐ YES	
Have you ever been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty, or other such legal action?	☐ YES	□ NO
Have you ever been a controlled substance (drug) trafficker, or a prostitute or procurer?	☐ YES	
Have you ever sought to obtain or assist others to obtain a visa, entry into the U.S. or any U.S. immigration benefit by fraud or willful misrepresentation?	☐ YES	
Were you deported from the U.S.A. within the last 5 years?	☐ YES	\square NO
Do you seek to enter the United States to engage in export control violations, subversive or terrorist activities, or any unlawful purpose?	☐ YES	□NO
Have you ever ordered, incited, assisted, or otherwise participated in the persecution of any person because of race, religion, national origin, or political opinion under the control, direct or indirect, of the Nazi Government of Germany, or of the government of any area occupied by, or allied with, the Nazi Government of Germany, or have you ever participated in genocide?	☐ YES	□ NO

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Information to Be Provided by Employer

Name of Employer
Name of Employee
Job Title for Proposed Position
Detailed Job Description for Proposed Position (please attach) (incorporate attached managerial or specialized knowledge criteria for corporate transferees)
Salary Offer
Beginning and Ending Dates of Intended Employment
Supervisor (or other person who can provide technical information about job offered)
Name
Title
Phone
Fax
Location or Locations where services will be performed in U.S.
Number and Job Titles of people to be supervised in proposed position
Occupational Title of person to whom applicant will report
If your company has employed this individual previously or presently in or out of U.S. 1. Name of Employer
2. J o b Title

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	Duties and Responsibilities, including managerial sponsibilities
4.	Number and job titles of people supervised
5	Dates of Employment
	Relationship, if any, of overseas employer to proposed U.S.